

# GULF STREAM COTTAGES HOA

## REQUEST FOR ACCESS TO GULF STREAM COTTAGES HOMEOWNERS ASSOCIATION DOCUMENTS

Homeowner Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Lot: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

1. I hereby request that Management provide access to review the following documents of the Gulf Stream Cottages Homeowners Association (GSC HOA):

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

2. I certify that my request to review the documents of the GSC HOA listed above is for a proper purpose related to my membership in the HOA, and that this request is not for commercial purposes or my personal financial gain. Specifically, my reason(s) for wanting to review the documents of the GSC HOA listed above is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I acknowledge and accept the GSC HOA's records access and inspection procedures, including the fact that homeowners cannot remove from the office documents they review. Document review is limited to homeowners only; they can have an attorney present. I acknowledge and accept that the books and records of the GSC HOA will be made available to me only at such time and place as Management's policy provides, and that there may be a cost associated with making these documents available to me. I agree to pay any cost associated with reviewing the books and records of the GSC HOA, including but not limited to the actual and reasonable costs of labor. I further acknowledge that these costs may be required of me prior to reviewing the documents.

4. The GSC HOA reserves the right to review this request and provide for the GSC HOA's legal counsel to review prior to final disposition of request.

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*\*\* Please send written request to Property Manager no less than 5 days prior to scheduling an in-person appointment \*\*\*\*\***

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